SDA participant intake form



1. Participant details

| Participant name | | | | Date of birth / / | | | | |
|------------------------------------|-----|-------|---|-------------------|--|--|--|--|
| Gender | | | | Home phone number | | | | |
| Mobile phone number | | | Email address | | | | | |
| Languages spoken at home | | | Interpreter required | | | | | |
| | | | Yes | No | | | | |
| Preferred option for communication | | | Do you identify as Aboriginal and Torres Strait Islander? | | | | | |
| Email Po | ost | Phone | Yes | No | | | | |
| Residential address | | | Postal address (if different from above) | | | | | |

Is there a guardianship and/or administration order in place? Yes No

For participants under the age of 18 years of age, under guardianship or in the care of family or caregivers please complete below

| Name of parent/guardian 1 | | | Primary carer | | Lives with participant | | Emergency contact | | |
|--|----------|-----------|-------------------|--------|------------------------|-----|-------------------|-----|----|
| | | | | Yes | No | Yes | No | Yes | No |
| Relationship to participant | | | Residential ac | ddress | | ' | | | |
| Parent | Guardian | Caregiver | Other | | | | | | |
| Postal address (if different from above) | | | Home phone number | | | | | | |
| | | | | | | | | | |
| Mobile phone number | | | Email address | | | | | | |

| Name of parent/guardian 2 | | | | Primary carer | | Lives with participant | | Emergency contact | | |
|--|----------|-----------|-------------------|---------------------|----|------------------------|----|-------------------|----|--|
| | | | | Yes | No | Yes | No | Yes | No | |
| Relationship to participant | | | | Residential address | | | | | | |
| Parent | Guardian | Caregiver | Other | | | | | | | |
| Postal address (if different from above) | | | Home phone number | | | | | | | |
| Mobile phone number | | | Email address | | | | | | | |

Other service providers currently using (include Supported Independent Living SIL Provider)

| Name | Address |
|--------------------|------------------|
| Phone number/email | Frequency of use |
| Name | Address |
| Phone number/email | Frequency of use |
| Name | Address |
| Phone number/email | Frequency of use |

3. Requirements of personal space and access requirements in accommodation (wheelchair, bathroom, kitchen etc)

4. Preferences including what you are looking for in your accommodation

| Preferred name | Religious requirements |
|-----------------------|------------------------|
| Cultural requirements | Communication device |
| Physical assistance | Other considerations |

5. Funding

NDIS managed (A copy of the NDIS plan must be provided for NDIA managed participants)

| NDIS number | | | NDIS date | | | |
|----------------------------|--------------|--|-----------|--|--|--|
| Self-managed | Plan managed | | | | | |
| Please provide details for | invoices | | | | | |
| Name | | | Email | | | |
| Comments | | | | | | |
| | | | | | | |

I understand that:

- These records are owned by this organisation.
- Information within these records will be shared with other staff within the organisation on and only when staff require the information to carry out their duties.
- I can ask to see records and receive a copy.
- Records are archived for a set period according to policy and procedure.
- I understand that all information obtained will be kept confidential.

To the best of my knowledge, the information provided in this form is true and correct:

Name

Date

Relationship to participant

Signature of participant or parent/caregiver